

Sarah Dvoracek

From: Young, Tonya (MSHDA) <youngt4@michigan.gov>
Sent: Tuesday, May 7, 2019 4:32 PM
To: Young, Tonya (MSHDA)
Cc: MSHDA-Housing-Initiatives-LANSING
Subject: NEP Round 4 Funding Reservation Notification
Attachments: NEPChampionsListRound4.docx

Dear NEP Round 4 Potential Recipient:

Congratulations, we have reserved funding for your submitted proposal. This reservation is contingent upon having an executed grant agreement in place prior to June 29, 2019.

You will be receiving communication from your champion (see attached list) in the near future to either schedule an on-site visit and/or conference call to review the proposed scope of work and make any modifications to the scope's proposal that are necessary to meet NEP requirements and to discuss your proposed project in greater detail.

In addition, Jodi Mackie will be sending you written instructions on the next steps to gain access to the electronic computer system named Matt 2.0 in order to proceed with the partnership profile and application process which will then generate the formal grant agreement.

We highly encourage that someone from your office attend one of the upcoming NEP training sessions which will cover training on the system and compliance:

There are two options for upcoming training dates: Wednesday, May 22nd or Wednesday, May 29th from 9:30 -2 at the MSHDA Lansing Office, 735 East Michigan Avenue, Lansing, MI 48912

Please select a date and send the date, participant name(s) and their respective e-mail address to the hidmailbox@michigan.gov so Lila Nelson will send additional details regarding parking and lunch.

Once again, **CONGRATULATIONS** and we look forward to working with you to make your vision a reality :)

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