

Officers

Ruth Ann Northon, Chair

Planning / Zoning Administrator

Mark Wilson, DPW Director



Members

Becky Tea

Roger Elkins

Jason O'Dell

Casey Keysor

Karen Higgins

Steve Roberts

Ralph Carlson

Mayor John Joyce

5814 100th Avenue

Ewart, MI 49631

PLANNING COMMISSION MINUTES

Monday, February 11, 2019 at 5:30 pm

The planning commission meeting was called to order at 5:30 pm by Northon.

Present: Ruth Ann Northon, Becky Tea, Roger Elkins, Jason O'Dell, Karen Higgins, Steve Roberts, Mark Wilson, Sarah Dvoracek, Bridgette Miniear

Absent: Casey Keysor, Ralph Carlson, John Joyce

Approval of July 11, 2018 Minutes:

Moved to approve: O'Dell, Second: Higgins

Approved: 6, Opposed: 0

Motion Passed

Approval of October 22, 2018 Minutes:

Moved to approve: Elkins, Second: Tea

Approved: 6, Opposed: 0

Motion Passed

New Business:

Local Development Finance Authority Lot Information and Guidelines for Air Industrial Park will be reviewed by all commissioners and discussed at next meeting.

Planning Commission By-Laws and Ordinance referencing planning commission were reviewed and discussed. Discussion held regarding updating by-laws.

Serving terms were discussed and will be re-established at next meeting.

Monthly meeting commitment was discussed.

Discussed adding a continued education requirement to by-laws. Tabled

Miniear discussed Zoning and Planning Essentials training to be held March 13, 2019 in Frankenmuth.

Discussed establishing a Zoning Board of Appeals (ZBA).

Next Planning Commission meeting scheduled for March 25, 2019 at 5:30 pm.

Wilson discussed paving Recreation Avenue, the Pilot Grant and PFAS.

Dvoracek discussed building inspector, Demolition Grant and recreational marijuana.

Moved by Tea seconded by O'Dell to adjourn at 6:40 pm.

Respectfully submitted by Bridgette Miniear, Deputy Treasurer/Utility Billing Clerk

Bridgette J Miniear Signature

2/11/19 Date

Parks and Recreation Meeting Minutes
February 14, 2019

Present: Sandy Szeliga, Dick Witbeck, Amber Landers, Mark Wilson, Sarah Dvoracek, Alyssa Rosebrugh

Absent: Matt Hildebrand

Meeting start time: 5:30 PM

Citizens Comments: None

The committee made the decision to bring back the Sturdivant's as seasonal city employees to be the 2019 campground season park hosts.

Since the last Parks and Recreation committee meeting last year 2018 we have a new city manager, Sarah, and we have new council members, Sandy and Matt, and a new mayor, John Joyce.

Park budget issues were brought up by Sarah, the issues that were brought up were workman's compensation and unemployment. She stated that a past park host had collected unemployment before.

The other issues were hiring a park host per a contract or as a seasonal city employee. The issues with park hosts in the past, they have not been legitimate park hosts with the proper proof with business cards to be a contractor. To be a seasonal employee of the city there would be a possibility of having to pay workman's compensation, unemployment, social security, etc.

Another budget issue is the ability for money to disappear. Since we do not have a proper cash handling procedure for the campground and park host, there is too big of a chance where money can either go missing, or money is not being allocated to the proper place, i.e., campsites, merchandise sales, showers etc.

Money/Park host quick fix would be to have all money put into the pay tubes. The park host would never touch any money they would simply show the campers to their camp sites and office staff would check the tubes 2x a day, **OR** we would only accept checks or credit cards for the campground.

Another idea for the campground would be to change it to a State Forest Style campground where a park host would simply welcome campers and show them to their sites and it would be a 1st come 1 serve campsites.

Another idea for the campground would be to no longer take reservations for the 2020 camping season and to change the campground into a seasonal only campground. With off season storage offered. This would mean electrical updates and sewer hookups would be added to each camp site. There would be no need for someone to mow and keep the campsites up because the campers would take ownership of their sites.

By changing Riverside West campground to a seasonal only campground, it would allow for Riverside East campground to be utilized more. Riverside East would be turned into a State Forest style campground, where it would be 1st come, 1st serve, and the payments would be dropped into the pay tubes.

Advertising was brought up, and the question was what the city is doing to advertise the campgrounds. As of now, the city is not doing a lot right now to advertise, though more advertising for the campgrounds, and for the parks is something we are looking to do.

Brochures—place them at the rest areas (free of charge)

Signage—we would like more signage on the trails pointing to where our campgrounds are

the people we are really wanting to advertise to are the cyclists, kayakers, canoers, and trail walkers/runners

The idea was brought up to talk with MDOT about road signage with mileage to Ewart.

Eventually the committee would like to see Riverside East as an all-year-around camping destination.

Long-term Campground thoughts were to add electrical updates and sewer to all camp sites at Riverside West. Have the early part of the 2020 camping season be the time for improvements.

The committee would like to see other groups join in to help boost Riverside West and East as parks and campgrounds. Other groups talked about were the DDA, Chamber of Commerce, and Planning Commission.

Another meeting was discussed and the Parks and Recreation committee agreed that another meeting was necessary and to invite members from the DDA, Chamber, and planning commission to the next meeting.

Meeting Adjourned: 6:30 PM

Respectfully submitted by;



Alyssa Rosebrugh



Members

Ralph Carlson

Mayor John Joyce

5814 100th Avenue

Evar, MI 49631

LABOR RELATIONS MINUTES

Friday, February 15, 2019 at 3:00 pm

Present:

Mark Wilson & Sarah Dvoracek

No members of the public present.

Discussion was held reference offering a letter of letter of understanding to Teamsters Local 214 to increase starting wage. Members reviewed and discussed surrounding areas starting wage.

Council members will make recommendation to council increase starting wage from \$14.00/hour to \$17.00/hour and for senior employees give a one time raise of 5%.

Meeting ended at 5:00 pm.

Respectfully submitted by Sarah Dvoracek, Interim City Manager


Signature

02/26/2019

Date