



City of Evart

5814 100th Avenue
Evart, Michigan 49631
Phone: 231-734-2181
www.evart.org

Mayor:

John Joyce

Mayor Pro-Tem:

Sandy Szeliga

Council Members:

Dan Elliot
Ralph Carlson
Matt Hildebrand

Clerk:

Kathy Fiebig

City Manager:

Sarah Dvoracek

June 29, 2020

NOTICE OF VIRTUAL SPECIAL CITY COUNCIL MEETING

Due to Executive Order 2020-129, the upcoming council meeting will be held virtually via Zoom

In accordance with Gov. Gretchen Whitmer and the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus Disease 2019 (COVID-19) and Executive Order 2020-15 declaring public bodies subject to the Open Meetings Act can use telephone or video conferencing technology to meet and conduct business, the City of Evart City Council will hold **the Council Meeting scheduled for Tuesday, June 30th, 2020 via a digital meeting (ZOOM) and teleconferencing.**

City Hall will be closed to the public.

Specific details for accessing the meeting.

To attend the meeting online:

On the day of the meeting, **Tuesday, June 30th**, the meeting URL will be provided to the public via public notices posted at City Hall and the Depot, the website www.evart.org, and through social media postings on Facebook.

Open your web browser and enter the provided URL

You will be asked to **Open Zoom**

Click **Join with Computer Audio**

To view closed captioning, you click the Closed Captioning icon at the bottom of the meeting screen.

During the public portion, if you wish to ask a question or make a statement, please type your question in the Chat provided.

If you wish to speak a statement or question via the computer audio, please indicate so in the chat window. Video questions, at this time, are not available.

To attend the meeting by teleconference:

On the day of the meeting, Tuesday, June 30th, 2020 **Meeting ID** will be provided to the public via public notices posted at City Hall and the Depot, the website www.evart.org, and through social media postings on Facebook.



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Prior to the start of the meeting call:

Or: [1\(888\) 788-0099](tel:18887880099) US Toll-free
[1\(877\) 853 5247](tel:18778535247) US Toll-free

When prompted, provide the **Meeting ID**

No participant ID is required; press # when prompted

During the public portion, if you wish to ask a question or make a statement, please dial *9 on your phone and the host will be notified you wish to speak. The host will then unmute you and state the last four digits of your phone number to indicate you may address the Council.

For those with hearing impairments, please connect through Michigan Relay by dialing 711. Once connected, tell the Communication Assistant the area code and phone number of meeting and then the meeting ID - both listed above.

If you would prefer to have your comment read into the record, please provide written statements to: melissa.rohen@evart.org

Questions will be accepted until Tuesday, June 30th, 2020 by 3:30pm.

For a tutorial on how to access the meeting, please see the video at <https://www.youtube.com/watch?v=-kGOxUtkJiw> or scan this code.



To request a print copy of the agenda, call City Hall at [\(231\) 734-2181](tel:2317342181).

If you would like to contact City Council about any matter, on the agenda or otherwise, please do so via the email address or phone numbers below by 3:30 pm prior to the meeting:

- Mayor John Joyce: jjoyce@hotmail.com
- Mayor Pro Tem Sandra Szeliga: [734-223-1780](tel:7342231780)
- Councilmember Dan Elliot: [231-734-5620](tel:2317345620) or demgds@netonecom.net
- Councilmember Ralph Carlson: [231-734-2261](tel:2317342261)
- Councilmember Matthew Hildebrand: [231-679-4449](tel:2316794449) or mhildrebrandcamps@gmail.com
- City Manager Sarah Dvoracek: sarah.dvoracek@evart.org
- Assistant City Manager Mark Wilson: mark.wilson@evart.org
- City Clerk: Kathy Fiebig cityclerk@evart.org

The City of Evart will provide necessary reasonable auxiliary aids such as YouTube viewing of the meeting complete with Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Manager at sarah.dvoracek@evart.org



Technical support for this meeting is available by contacting Melissa Rohen, Executive Assistant/Communications Coordinator at melissa.rohen@evart.org or by calling [231-349-4996](tel:231-349-4996)

For any further questions please contact the City Manager, Sarah Dvoracek at [231-580-6516](tel:231-580-6516).

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City Council

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CITY OF EVART
SPECIAL VIRTUAL COUNCIL MEETING AGENDA
Tuesday, June 30, 2020 @ 7:30PM
Steps for accessing Zoom follow the Agenda.

1. **Call or Order: 7:30PM**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**
5. **Citizens' Comments – limited to 3-4 minutes per individual**
6. **Consent Agenda**
The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.
 - B. Virtual Council Minutes – June 15, 2020
 - C. Vendor's List \$?
7. **Approval of Agenda**
8. **Unfinished Business (Will discuss at regular council meeting July 13, 2020)**
 - E. Request for Traffic Study Engineering Services – School Zone Safety Review
9. **New Business**
Items for Action:
 - F. Final Year End Budget Amendments (July 1, 2019 – June 30, 2020)
 - G. 2020 Poverty Exemption Asset Level Resolution # 2020-12
 - H. Surplus Property/Surplus Property Policy
 - I. 2020-2021 Michigan Municipal Risk Management Authority (MMRMA) Liability Insurance Policy Renewal
 - J. Teamsters Union Contract 2020-2023
 - K. City Manager Evaluation (July 1, 2019 - June 30, 2020)
10. **Department/Informational Reports (No Action Needed)**
 - O. Accounts Payable Report (6/16/2020 – 6/30/2020)
 - P. Payroll Report (6/16/2020 – 6/30/2020)
 - Q. City Manager's Informational Report

11. Citizens' Comments – *limited to 3-4 minutes per individual*

12. Adjournment

Documents to be signed during council meeting:

Resolution #2020-12: Poverty Exemption Resolution # 2020-12

Zoom Virtual Meeting: How to Join In

Join Using a Link

1. Open your web browser
2. Type in the url:

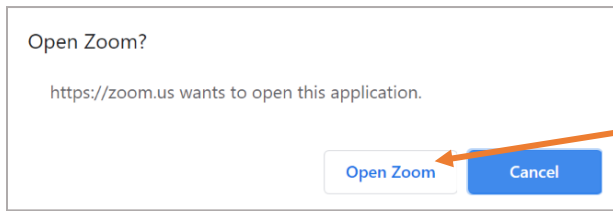
To be announced the day of the council meeting

This will open the meeting prompt loading page for the meeting

Entering the Meeting

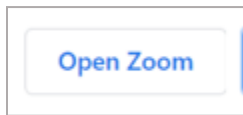
Once you have accessed the meeting using your web browser

1. You will be asked to **Open Zoom**

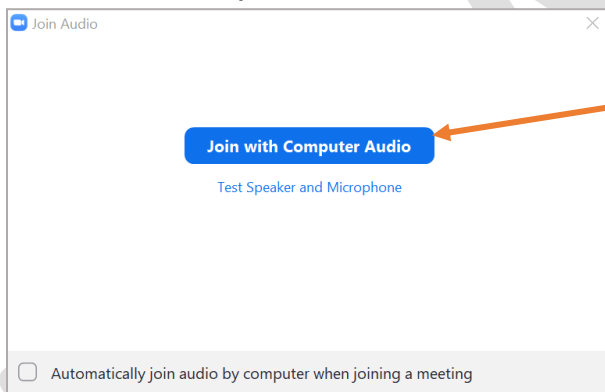


The language of this pop up notification may be different depending on your browser

2. Click **Open Zoom**



3. Click **Join with Computer Audio**



- a. You can test the audio before joining by clicking **Test Speaker and Microphone**

You are now in the meeting. If you join prior to the start time you will be in a digital waiting room. Five minutes prior to the start of the meeting, the moderator will grant you access.

Join via Phone

1. On your phone, dial the teleconferencing number provided in your invite Dial **1-888-788-0099**
2. Enter the **Meeting ID** number when prompted using your key/dial pad **Meeting Id: to be announced**

You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press #** to skip.

You are now in the meeting. If you join prior to the start time you will put on hold. Five minutes prior to the start of the meeting, the moderator will grant you access.

To Participate in Public Commentary

Viewing via URL link

- For those watching our virtual meeting on their device, if you wish to ask a question or make a statement, please type your question in the Chat provided. It will then be read to the council.
- If you wish to speak a statement or question via your device's microphone or audio, please indicate so in the chat window. The moderator will unmute your audio when it is your turn to speak.
- Video questions, at this time, are not available.

Teleconferencing

- If you wish to speak during public comment please press *9 on your telephone keypad, which will alert the moderator of your desire to speak.
- Please ensure you are in a quiet location and mute any video streams so all will be able to hear your comments.
- When it is your turn to speak, the moderator will identify you by the last four digits of your phone number.