

**MINUTES OF  
REGULAR MEETING  
EVART HOUSING COMMISSION  
FEBRUARY 12, 2019**

The meeting was called to order by Donald Maddern at 6:00 p.m.

Upon roll call the following were present: Donald Maddern, Joyce Marie Huston, Karen Higgins, Sandy Szeliga, Keith Halifax and Mary Hooper.

Motion by Szeliga and supported by Huston to approve the agenda adding the purchase of computers.

Yeas: Unanimous  
Nays: None

Motion by Szeliga and supported by Halifax approve the minutes of the November 2018 meeting.

Yeas: Unanimous  
Nays: None

Motion by Szeliga and supported by Huston to approve the Public Housing and Section 8 Bills/Disbursements for November, December 2018 and January 2019.

Yeas: Unanimous  
Nays: None

Motion by Szeliga and supported by Halifax to receive and file:  
Tenants Accounts Receivable Report for November, December 2018 and January 2019  
Vacant Unit Report for November, December 2018 and January/ 2019  
Balance Sheets for November 2018  
Bad Debt Report for February 2019

Yeas: Unanimous  
Nays: None

Unfinished Business:  
None

New business:  
None

Motion by Szeliga and supported by Huston to adopt Resolution 2019- 1 – 2019 amended Personnel Policy.

Yeas: Unanimous  
Nays: None

Motion by Szeliga and supported by Hooper to purchase computers from Pure Technology Solutions.

Yeas: Unanimous  
Nays: None

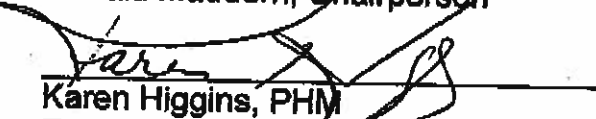
The Director requested that the By-Laws be updated and change the meeting time from 6 pm to 5:30 pm from now on. This change will take place at the March meeting.

Hearing of the Public:  
None

Motion by Szeliga and supported by Huston to adjourn at 6:16 p.m.

Yeas: Unanimous  
Nays: None

  
Donald Maddern, Chairperson

  
Karen Higgins, PHM  
Executive Director-Secretary