

CITY OF EVART  
REGULAR COUNCIL MEETING

May 20, 2019

This regular council meeting was called to order at 7:00 p.m. by Mayor Joyce.

**Present:** Carlson, Elliott, Hildebrand, Joyce, Szeliga

**Present:** Sarah Dvoracek, City Manager, Mark Wilson, Department of Public Works Director, Alyssa Rosebrugh, Acting Clerk, and Jim White, City Attorney

**Absent:** Heather Pattee, City Clerk

**Guest:** Bryan Tiedt, DDA Director, Larry Lauman, Sandy Keller, Michigan Potash Rep, Vanessa Jones, Jon Nailor, Sarah Nailor, and Roger Elkins

**Citizens Comments:** None.

Motion moved by Hildebrand with support from Joyce to approve the May 6, 2019 minutes with the correction of the Resolution No. 2019-21 added to the agenda for proper motion and second, and roll call vote. Motion passed.

Amending Special Meeting minutes from April 8, 2019, error in minutes should have stated, "council approved 2019-2020 tentative budget upon public hearing" on May 6, 2019, motion made by Joyce, seconded by Carlson. Motion passed.

**Amendments to the Agenda:** 1.) 2019/2020 Fiscal Year Budget Resolution, correction for the budget resolution 2019-21 (there was no motion or second in the minutes or during the meeting). 2. Rezoning request for Ryan Hopkins, from Stanley Property from I-2 to C-2.

Motion moved by Joyce with support from Carlson to approve the amendments to the agenda.

**Unfinished Business:** 1.) City Manager's contract was tabled. 2.) J&J River Run was tabled. 3.) Ventra Sewer Credit Request was tabled. 4.) Proposed Lease Agreement between the City of Evart and Dion Mitchell/Image Graphics. 5.) Resolution No. 2019- 21, 2019/2020 Fiscal Year Budget.

Motion moved by Elliott with support from Hildebrand to accept the Proposed Lease Agreement from Dion Mitchell/Image Graphics with two contingencies, 1.) A 5-year lease agreement instead of an option of a 10-year lease agreement. 2.) The agreement must state that the sign will be well maintained over the life of the lease. Motion passed.

**New Business:** 1.) Planning Commission Ordinance Amendment 2019-03 motion moved by Elliott with support from Joyce. Motion passed. 2.) Garbage and Refuse Ordinance Amendment 2019-04 motion moved by Joyce with support from Carlson. Motion passed. 3.) Sewer Ordinance Amendment 2019-07 motion moved by Elliott with support from Szeliga. Motion passed. 4. Sewer Credit- 842 North Cherry Street motion moved by Hildebrand with support from Joyce. Motion passed.

Motion moved by Joyce with support from Carlson to approve the 2019/20 Fiscal Year Budget Resolution. Motion Passed.

Roll call vote: Elliott, Hildebrand, Joyce, Szeilga, Carlson all yeas

**Assessors Report:** Dvoracek is currently putting together a Request for Proposal (RFP) for the assessor's position. Dvoracek is looking into possibly hiring Kimber Westmaas and figuring out creative ways to utilize city employees as they each have their Michigan Certified Assessing Training (MCAT).

**Treasurers Report:** 1.) Motion moved by Hildebrand with support from Carlson to approve the vendors list in the amount of \$35,951.16. Motion passed. FYI's accounts payable/payroll report and the summary of funds/account balance report.

**City Manager Report:** 1.) Discussion was held by council recommending the city manager write a letter to the library requesting weekend hours/copies of minutes for council packets, and time/date of library meetings. 2.) The city was awarded the \$30,000 grant through the Neighborhood Enhancement Program (NEP); the grant money will allow the city to help rehab houses throughout the "old town" district that are 100 years or older. This grant allows for visual changes only, such as, roof replacement, new siding, and paint. Mark and Sarah met with the Muskegon Watershed Assembly Director about a tree grant through the Environment Protection Agency (EPA) with a 25% match, the grant is a collaborative grant with other cities and townships. More information about the tree grant will be provided next council meeting. Sarah is attending training in Lansing with MSHDA for more details on NEP grant.

**Department of Public Works/Water/Zoning Report:** 1.) Monthly Report- May, nothing to add. 2.) Adam Zinger took both his sewer and water tests and we will know the results in 6-8 weeks. 3.) An update on testing the sludge in the ponds, Sarah approved a \$1483 bid to have the sludge tested, the test will determine whether or not the sludge can be spread or sent to a landfill.

**Police Report:** Chief Beam stated the \$5,000 camera MMRMA RAP grant was approved. He stated that the Firework Ordinance from 2012 needs to be updated since the state statute was updated in December of 2018. He did say that there would be no changes necessary on the city end, just an updated Firework Ordinance.

**Downtown Development Authority Report:** DDA Director, Bryan Tiedt stated there are committee meetings coming up, May 28, 2019 at 5:30 pm, June 6, 2019 at 5:30 pm both meetings will be held at the DDA building. The DDA is up to date in the information needed for the Redevelopment Ready Community (RRC) program.

**City Attorney Report:** Working on contracts and ordinances.

**Citizens Comments:** Councilmember Szeliga stated the bus tour was fabulous and she learned so much about the interworking's of the different city departments. Councilmember Hildebrand suggested the council meetings should be moved back into the depot starting on June 3, 2019. Council agreed to begin having the council meetings at the depot starting on June 3, 2019. A citizen made a positive comment about the events held within the city and she stated they were

awesome events and that they need to keep happening. She also stated that the Taste of Osceola was so fun and the food was awesome. Mayor Joyce stated there will be a strategic meeting held on June 3, 2019 at 5:00 pm at the depot prior to the regularly scheduled council meeting.

Motion moved by Joyce with support from Hildebrand to adjourn the meeting at 8:07 p.m.  
Motion passed.



Alyssa Rosebrugh, Acting City Clerk

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