



## **EVART DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday August 13<sup>th</sup>, 2019 8:00 AM**

**Evert Depot 200 South Main Street**

### **MINUTES**

1. The meeting was called to order by Bengry at 8:00 AM at the Evert Depot located at 200 South Main Street, Evert, Michigan 49631
2. Attendance:  
Present: Karen Copeman (8:10am), Shannon Schmidt, Lynn Salinas, Alan Bengry, Adam Brooks, June Marie Essner, Jason O'Dell  
Absent: Molly Cataldo, Sarah Dvoracek
3. Introduction of Guests: Angela Hunter, Farm Market Manager, Jon Nailor, Citizen, Diane Carlson, Citizen, Chief Beam, Gail Geisler, Citizen
4. Citizens Comments: None
5. Approval of Agenda: Approved as presented
6. Approval of July 9<sup>th</sup>, 2019 Meeting Minutes:  
Moved by Salinas, supported by O'Dell that the July 9<sup>th</sup>, 2019 minutes be approved  
Ayes: 7                                      Nays: 0                                      Result: Carried
7. Approval of Vendor List:  
Moved by Salinas, supported by O'Dell that the June 2019 vendor list in the amount of \$11,893.12 be approved  
Ayes: 7                                      Nays: 0                                      Result: Carried
8. Approval of DDA/MMS Monthly Report:  
Moved by Essner, supported by Schmidt that July 2019 Monthly Report be approved  
Ayes: 7                                      Nays: 0                                      Result: Carried
9. President's Comments:
  - a. Safe Routes to School Partnership approved by Evert Public Schools
10. Director's Comments:

- a. DDA Building at 127 N. River St sale completed with closing on August 13<sup>th</sup> at 2pm
- b. CEC Conference in Ludington, Michigan October 1<sup>st</sup> and 2<sup>nd</sup>. Director Tiedt and one Board Member to attend from allocated funds. Others welcome at own expense.

11. Michigan Main Street:

- a. Upcoming Meetings – Directors Training Sept 19<sup>th</sup> & 20<sup>th</sup> Lansing
- b. Fundraising – Arts Festival cost \$3,925
- c. Committees update
- d. MEDC Meeting with Sue DeVries – meetings held with three business owners
- e. Match on Main – Meeting with Marie Elliott regarding program requirements

12. Farmers Market Update:

- a. Sales up 13% over 2018 with customers count up 32%

13. Old Business:

- a. City Ordinances – Removed the sign fee, bikes allowed on the sidewalk until the end of 2019
- b. Redevelopment Ready Community – currently 75% complete
- c. SBDC Business Plan Development – Considering a 2-hour business plan training program – Marie Elliott is the SBDC Representative in September dates pending

14. New Business:

- a. Board Officers Election
  - i. Chairman

Moved by Salinas, supported by O'Dell to nominate Bengry as Chairman

Ayes: 7                                      Nays: 0                                      Result: Carried

- ii. Vice Chairman

Moved by O'Dell, supported by Salinas to nominate Schmidt as Vice Chairman

Ayes: 7                                      Nays: 0                                      Result: Carried

- iii. Secretary

Moved by Schmidt, supported by Copeman to nominate Cataldo as Secretary

Ayes: 7                                      Nays: 0                                      Result: Carried

- iv. Treasurer

Moved by Essner, supported by Copeman to nominate Salinas as Treasurer

Ayes: 7                                      Nays: 0                                      Result: Carried

15. Adjournment:

Moved by Essner, supported by Copeman that the meeting be adjourned at 9:02 AM.

Ayes: 7                                      Nays: 0                                      Result: Carried