

CITY OF EVART
REGULAR COUNCIL MEETING

February 5, 2018

The Council meeting called to order at 7:00 p.m. by Mayor Pro Tem Foster

Present: **Council – Mayor Pro Tem**, BJ Foster, Ralph Carlson, John Joyce, Dan Elliott; **City Clerk – Acting City Clerk** Sarah Dvoracek; **City Manager – Zack Szakacs**; **City Treasurer/Assessor – Sarah Dvoracek**, **City Attorney, Jim White**, and **Chief John Beam**

Absent: **City Clerk, Heather Pattee, Mayor Casey Keysor**

Guests: Lynn Salinas, Diane Carlson, (one member from the press/can not read his name on the sign in sheet)

Brief Public Comment:

Lynn Salinas reminded everyone that the DDA will attend a meeting in Lansing on Tuesday, February 13, 2018 to submit their final application to the Mainstreet Committee. Mrs. Salinas encouraged all council members to attend and support the DDA.

Approval of the agenda:

Addition to the agenda: Hessler Property

Moved by Foster, seconded by Elliott to accept the agenda with the Hessler Property addition. Passed unanimously.

Approval of the minutes:

B. Council Meeting January 2, 2018

Moved by Elliott, seconded by Carlson to approve the minutes stated above. Passed unanimously.

C. Council Meeting January 16, 2018

Moved by Elliott, seconded by Carlson to approve the minutes stated above. Passed unanimously.

D. Council Meeting January 22, 2018

Moved by Elliott, seconded by Carlson to approve the minutes stated above. Passed unanimously.

L DFA: Melora Theunick absent. No report.

DDA: Lynn Salinas reminded everyone their next DDA meeting will be on February 22, 2018 also during the meeting, they will be conducting their final interviews for the DDA Director position.

Unfinished Business:

City Charter:

The City continues to work on resolutions to change the current charter. City charter will continue to stay on agenda until all necessary changes are made. Mayor Pro Tem Foster requested council members to submit any changes they would like to see to the city manager or the board.

Michigan Main Street/DDA Request/City Support with Contribution

Moved by Foster, seconded by Elliott to approve the city's contribution of \$6,500 for the remainder of this fiscal year and starting in 2018-2019 fiscal year a \$20,000 annual contribution to the DDA for the Michigan Main Street Program. Passed unanimously.

Water and Sewer Annual Review/Rate Increase

Mayor Pro Tem Foster stated the water/sewer committee has not met. Szakacs stated Ventra contacted him requesting they be present at the next water/sewer committee meeting to discuss their ready to serve fees. Water and Sewer Annual/Rate increase will continue to stay on unfinished business.

New Business:

E. Special Assessment Resolution # 1/South Hemlock Street

Moved by Elliott, seconded by Joyce to approve the Special Assessment Resolution # 1/South Hemlock Street.

Roll Call Vote: Aye: Carlson, Foster, Joyce, Elliott. Nye: 0. Absent: Keysor. Passed unanimously.

F. Special Assessment Resolution # 2/South Hemlock Street

Moved by Elliott, seconded by Joyce to approve the Special Assessment Resolution # 2/South Hemlock Street.

Roll Call Vote: Aye: Carlson, Foster, Joyce, Elliott Nye: 0 Absent: Keysor. Passed unanimously.

G. Sewer Credit for 227 N. Main Street for \$107.81

Moved by Foster, seconded by Carlson to approve the sewer credit for \$107.81.

***Hessler Property (addition to the agenda):**

Szakacs stated the city could sell 2 acres of the Hessler Property. Szakacs stated he may a potential developer interested in the land, he will address council with more details in the future, he is requesting Hessler Property be moved to unfinished business.

City Treasurer/Assessor's Report:

H. Vendors List/Accounts Payable/Payroll Vendor's List \$60,250.25 and Payroll/Payroll Remittances \$79,376.14

Moved by Foster, seconded by Joyce to approve the Vendor's List 02/05/2018 for \$60,250.25 Passed unanimously.

I. Revenue and Expense Report: Informational

J. Summary of Funds: Informational

K. Penalty Waiver Resolution for Property Transfer Affidavit Form 2766.

Moved by Foster, seconded by Elliott to approve the Penalty Waiver Resolution.

Roll Call Vote:

Aye: Carlson, Foster, Joyce, Elliott

Nye: 0

Absent: Keysor

Passed unanimously.

L. Board of Review Appointment Letter.

Moved by Elliott, seconded by Carlson to reappoint Becky Maxham for a two-year term and appoint Renee Machleit (current alternate member) as a three-year regular member to the Board of Review. Passed unanimously.

M. 2018 Poverty Exemption Resolution.

Moved by Elliott, seconded by Carlson to approve the Poverty Exemption Resolution.

Roll Call Vote:

Aye: Carlson, Foster, Joyce, Elliott

Nye: 0

Absent: Keysor

Passed unanimously.

N. 2018 Poverty Exemption Application/Policy.

Moved by Carlson, seconded by Foster to approve the 2018 Poverty Exemption Application/Policy.

Roll Call Vote:

Aye: Carlson, Foster, Joyce, Elliott

Nye: 0

Absent: Keysor

Passed unanimously.

City Manager's Report:

Szakacs stated he spoke with Arlene from Nestle/Ice Mountain regarding Recreation Avenue. Szakacs stated he will bring more details of a possible collaborative effort in paving Recreation Avenue, he will have more details in the future.

Szakacs stated Dean's building sold and he will have more details in the future.

Blarney Castle's land swap finally went through and he will sign papers tomorrow.

Szakacs interviewed with the French Press regarding the city's relationship with Nestle. The French Press posted a video of the interview and Szakacs will email the council the link of the interview for their viewing.

Police Department Report:

Chief Beam discussed his request to sell old shot guns and purchase two new shot guns.

Moved by Elliott, seconded by Foster to approve the sale of the old shot guns and the purchase of two new shot guns. Passed unanimously.

Department of Public Works:

P. Evert Water System Sanitary Survey/OHM Proposal to Update Water Reliability Study

Szakacs stated the last time the city had a water reliability study completed was in 2012. Elliott suggested Ventra and Nestle be invited to meet with OHM's engineers since the city's infrastructure was designed specifically for Ventra.

Moved by Elliott, seconded by Carlson to contract OHM to conduct a water reliability study for a cost of \$6,500.00 Passed unanimously.

Q. Mead & Hunt Contract Amendment

Discussion was held.

Moved by Foster, seconded by Elliott to amend the Mead & Hunt contract to include residential in the Cross-Connection Program. Passed unanimously.

R. Advisory Committee Members Appointments

Moved by Carlson, seconded by Elliott to appoint Sandy Szeliga, Matt Hildebrand, Rebecca Clark, Dick Witbeck, and Amber Lauanders to the temporary Parks and Recreation Advisory Committee. Passed unanimously.

City Attorney Report:

Mr. White reported he is working with Bridgette on some ordinances language. White stated is finalizing the deal with Blarney Castle but he came across some issues in clearing the title which will take some time to resolve.

Citizen's Comments

Mrs. Salinas thanked city council for their support and contribution for the Mainstreet Program.

Moved by Carlson seconded by Joyce to adjourn at 7:33pm.

Respectful Submitted,

Sarah J. Dvoracek-Acting City Clerk/City Treasurer