

CITY OF EVART  
REGULAR COUNCIL MEETING  
AUGUST 15, 2016

The Council meeting called to order at 7:00 p.m. by Mayor Keysor.

Present: **Council – Mayor** – Casey Keysor, Dan Elliott, Ralph Carlson, Mayor Pro Tem BJ Foster, Gregg Sherman; **City Clerk** – Acting City Clerk Sarah Dvoracek; **City Manager** – Zack Szakacs; **City Treasurer/Assessor** – Sarah Dvoracek

Absent: **City Clerk, Heather Pattee,**

Guests: Larry Lauman, Mark Wilson-DPW Director, Patrick Muczynski, Water/Sewer Lead Operator, Jim White-City Attorney, Don Tatara II, Sandra Szeliga, John and Jennifer Joyce, and Chief John Beam.

Brief Public Comment:

Sandy Szeliga, President of the Evart Area Historical Society, gave council an informational packet regarding listing the Forest Hill Cemetery in the National Register of Historic Places in Michigan. The packet included the process and requirements. Mrs. Szeliga is requesting the board to review the information.

Approval of the agenda:

Szakacs requested to add the Forest Hill Cemetery request to the National Register of Historic Places in Michigan to new business on the agenda.

**Moved by Keysor, seconded by Elliott to accept the agenda. Passed unanimously.**

Approval of the minutes:

Council Meeting August 1, 2016

**Moved by Foster, seconded by Sherman to approve the minutes stated above. Passed unanimously.**

**LDFA:** Melora Theunick not in attendance. Szakacs stated he and City Treasurer/Assessor, Dvoracek attended the last LDFA meeting on Tuesday, August 9. Szakacs stated during the LDFA meeting he addressed the solar panel proposal and Michigan Solutions Consultants.

**DDA:** Al Weinberg not in attendance. Szakacs stated Weinberg is on vacation. Szakacs stated he spoke with representative from Country Fresh. Representative stated she was concerned with the mold issue and Szakacs discussed trespassing and security issues at the Dean's property.

**Unfinished Business:**

Community Development Block Grant/Project Rising Tide

City Manager Szakacs informed council the grant is on hold until Project Rising Tide representatives, Ryan Kilpatrick and Sue Devries attend a meeting on August 19, 2016. Szakacs asked the MEDC if the extra funds from the grant could be used to build a roof over the amphitheater. After the meeting on August 19<sup>th</sup>, the City will know whether or not they have to fill out a grant application or will the funds be given to the City directly. There will be more information given after the state meets regarding the allocation of funds as well as can the grant be used for maintenance on the City Hall building.

Arcadis Assets Management Plan/DEQ Compliance January 1, 2018

\$19,900 request for approval for engineering services for asset management plan.

The plan will include:

Task 1 Project Management and Kickoff Workshop-\$2400

Task 2 Review of Current Asset Management Plan (AMP) and Gap Analysis-\$2100

Task 3 A Developments and LOS Workshop-\$11200

Task 4 Review and Finalization of AMP-\$2400

Travel Expenses-\$1800

Total \$19,900

**Moved by Foster, seconded by Elliott to approve the Arcadis Assets Management Plan for \$19,900. Passed unanimously.**

**New Business:**

Forest Hill Cemetery-National Register of Historic Places in Michigan-moving to unfinished business

**City Treasurer/Assessor's Report:**

Dvoracek stated the City has three tax tribunals in process-Osceola Grand Hotel, Springview Apartments, and Nestle Ice Mountain. Dvoracek stated she is currently working on inputting all deeds, property transfer affidavits, and principal residence affidavits. Dvoracek advised council the general maintenance of the assessing roll has been neglected. Dvoracek stated that Szakacs and she will meet with Shila Kiander, Equalization Director of Mecosta County on Wednesday August 17 to discuss an audit be done on all of the City's assessing records. Kiander has audited Middle Branch Township and Hersey Township and has uncovered some serious issues. Dvoracek reminded council of the upcoming Audit of Minimum Assessing Requirements (AMAR) audit in 2017, it's better to be proactive then reactive when dealing with the State Tax Commission.

**Moved by Foster, seconded by Keysor to approve the Vendor's List 08/15/2016 for \$41,693.78. Passed unanimously.**

**City Manager's Report:**

Szakacs stated he included the latest lab information from the well field regarding the perchlorate issue. Szakacs stated the governor's office called him last week regarding the perchlorate issue, Szakacs asked for any funding available; state said they would contact him back in a few weeks. Szakacs stated we need the Well 2 permit soon.

**Police Department:**

Chief Beam stated there have not been any complaints since the beginning of the year regarding Deans. National Night out was a huge success approximately 700 people attended.

**DPW:**

Wilson submitted his monthly report. Wilson reminded council of Parks and Recreation Community Workshop on August 17, 2016 at 7pm. Wilson provided council with Community Workshop Flyer and asked council to attend. Wilson stated his monthly report regarding the water amounts billed and pumped after some investigation the amounts billed are obtained from a different time frame than the pumped numbers being

reported. Wilson asked for direction on what information council would like to see on his monthly water and sewer report. Wilson stated both programs Michigan Rehabilitation Services and Michigan Works Youth Program are both coming to an end for the season. Both programs have been extremely helpful to the City and have saved the City a lot of seasonal wage costs. Wilson states the City is planning on bringing both programs back next summer. Wilson stated Reith & Riley won the bid for the Passport Grant; he is planning on asking them for a quote to repave 11<sup>th</sup> Street.

**City Attorney Report:**

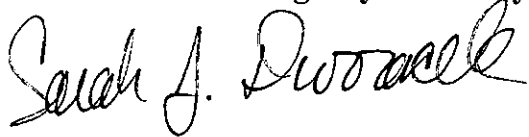
Mr. White stated he has been handling a subpoena of personnel records, zoning problems, and a number of other issues. Szakacs stated COPS Grant, Terry Tobias, from Varnum will be at the next council meeting to explain COPS Grant dispute.

**Citizen's Comments**

Don Tatara II stated he has visited Traverse City's splash pad and they are a wonderful attraction however he would like to know who would do the maintenance and the cost to the City. Tatara estimated the splash pad would use approximately \$30,000.00 of water annually. Mayor Keysor stated that the splash pad will be maintained by the DPW.

**Moved by Keysor, seconded by Sherman to adjourn at 7:41 pm.**

**Sarah J. Dvoracek-Acting City Clerk/City Treasurer**

A handwritten signature in black ink that reads "Sarah J. Dvoracek". The signature is written in a cursive, flowing style.